

REGULAR MEETING MINUTES
February 25, 2013

The Regular Meeting of the Lehigh County Authority was called to order at 12:24 p.m. on Monday, February 25, 2013, Chairman Asa Hughes presiding. Other Members present at the commencement of the meeting were: Richard Bohner, Emrich Stellar, Tom Muller, Scott Bieber, and Norma Cusick. Authority Staff present were: Aurel Arndt, Joseph McMahon, Frank Leist, Bradford Landon, Liesel Adam, Pat Mandes, Ed Bielarski, and Cristin Garger.

REVIEW OF AGENDA

Mr. Arndt noted the election of Board officers will occur prior to the listed agenda items.

EXECUTIVE SESSION

Mr. Arndt stated there would be an executive session to discuss potential lease of real estate.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

January 14, 2013, Board Meeting Minutes

On a motion by Mr. Bohner, seconded by Ms. Cusick, the Board unanimously approved the minutes of the January 14, 2013 Board Meeting (6-0).

ELECTION OF OFFICERS

Mr. Muller, serving as the Nominating Committee, indicated he had polled the Board officers to determine if they are willing to serve in the same capacity as in 2012, to which they agreed. He then offered the following slate of nominations for 2012; noting that Mr. Bohner's position is conditional upon his reappointment by the Lehigh County Commissioners:

Asa M. Hughes, Chairman	Emrich M. Stellar, Jr., Treasurer
Thomas S. Muller, Vice Chairman	Richard H. Bohner, Secretary
Brian C. Nagle, Assistant Treasurer	Norma A. Cusick, Assistant Secretary

Mr. Hughes asked if there were any nominations from the floor, which there were not. Mr. Muller made a motion to close the nominations, which was seconded by Ms. Cusick. By a vote of 6-0, the nominations were closed. Mr. Bohner made a motion to elect the slate of officers as listed, which was seconded by Mr. Muller, and by unanimous vote of 6-0 the officers for 2012 were elected as nominated.

ACTION AND DISCUSSION ITEMS

Trading Authorization for Brokerage Accounts with JP Morgan Securities (Approval)

Mr. Landon noted that this Resolution reflects some changes that the Board requested at the February Workshop meeting. He explained that the resolution reflects trading authorization for brokerage accounts with JP Morgan Securities and its affiliates and designates the Authority CFO to execute transactions on behalf of the authority.

On a motion from Mr. Muller, seconded by Ms. Cusick, the Board unanimously approved Resolution 2-2013-2 (6-0).

Route 309 Crossing at Sand Spring Road (Approval)

Mr. Leist referred to the previously distributed memorandum explaining that the 24 inch casing across Route 309 was installed by the Pennsylvania Department of Transportation (PennDOT) on January 28, 2013. The installation of this casing was incorporated into the PennDOT plans for this project for future connections for the Authority. He noted that the project authorization must be amended to cover the expenses for the construction effort.

On a motion from Mr. Bohner, seconded by Mr. Stellar, the Board unanimously approved the Capital Project Authorization Amendment in the amount of \$34,300 (6-0).

Sand Spring Road Waterline Relocation (Approval)

Mr. Leist referred to the memorandum, explaining that the waterline relocation installed by PennDOT's contractor was completed on February 16, 2013 and an amendment to the existing Project Authorization is needed to cover expenses for this construction effort. The relocation effort is cost shared with PennDOT.

On a motion from Mr. Muller, seconded by Ms. Cusick, the Board unanimously approved the Capital Project Authorization Amendment for construction work in the amount of \$82,700 (6-0).

Western Weisenberg Wastewater Treatment Plant - PennVEST Resolution (Approval)

Mr. Landon stated the Board has taken action authorizing a PennVEST loan for this project in the past, but there have been delays in getting to closing for various reasons. He explained settlement is now scheduled for March 27, 2013 and it is necessary for new resolution(s) to be approved prior to that, although the language is very similar to what has been reviewed with the Board previously.

On a motion from Mr. Muller, seconded by Ms. Cusick, the Board unanimously approved Resolution 2-2013-3 for PennVEST to provide no more than \$2,931,170 to finance the cost of the Western Weisenberg Wastewater Treatment Plant under the terms and conditions of the funding agreement and authorized the execution of all documents related to the funding by the General Manager (6-0).

SYSTEM OPERATIONS OVERVIEW

None.

STAFF COMMENTS

None.

SOLICITOR'S COMMENTS

No additional comments.

OTHER COMMENTS

Mr. Hughes congratulated the Authority and Douglas Young as he read a letter from the Government Finance Officers Association noting the achievement for Excellence in Financial Reporting for the 2011 Comprehensive Annual Financial Report.

EXECUTIVE SESSION

The Chairman called for an Executive Session at 12:58 p.m. to discuss potential lease of property.

The session ended at 2:17 p.m.

ADJOURNMENT

There being no further business, the Chairman adjourned the meeting at 2:18 p.m.

Richard H. Bohner
Secretary