

**WORKSHOP MEETING MINUTES**  
**June 13, 2011**

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The Workshop Meeting of the Lehigh County Authority was called to order at 12:04 p.m., on Monday, June 13, 2011, Chairman Asa Hughes presiding. Other Members present via telephone at the commencement of the meeting were: Brian Nagle, Norma Cusick, Richard Bohner. Authority Staff present were: Aurel Arndt (via telephone), Doug Young, Bradford Landon, Frank Leist, Patricia Mandes, and Cristin Keppel. All persons present via telephone were able to hear each other and communicate with each other throughout the entire meeting and remained present through the entire meeting once that member connected to the meeting conference call.

**Agenda Review**

Mr. Arndt stated a discussion regarding Long-term Wastewater Capacity Planning should be added to the Board Discussion Items listing for the June Board meeting.

A roll call was taken with each action item to confirm each vote on the following approvals.

**Water Meter Replacement Project, Year 2 – Contract Award and Resolution 6-2011-1** (Approval)

Mr. Leist referred to the information attached to the agenda, giving a brief overview of the second phase of the Water Meter Replacement Project. He explained that T.S.E., Inc is recommended to receive the construction contract for this project and HD Supply will be the meter supplier again for this phase. Mr. Leist explained that the PennVEST loan received for this project will save the Authority roughly \$800,000 over the life of the loan.

Messrs. Stellar and Bieber entered the meeting via telephone at 12:09 p.m.

On a motion from Ms. Cusick, seconded by Mr. Bohner, the Board unanimously approved a Capital Project Authorization for the Meter Replacement Project, Year 2 in the amount \$1,736,290 (6-0).

On a motion from Mr. Nagle, seconded by Ms. Cusick, the Board unanimously approved Construction Contract Awards for TSE, Inc. in the amount of \$741,280 for general construction and HD Supply Waterworks, Ltd. in the amount of \$618,470 for meters and radio-read units (6-0), authorizing the appropriate staff members to execute all necessary documents for the project.

Mr. Landon noted that a Resolution is needed to authorize the acceptance of the PennVEST funding.

On a motion from Mr. Stellar, seconded by Mr. Bieber, the Board unanimously approved Resolution 6-2011-1, authorizing the securing of PennVEST funding for \$1,647,453 to finance the cost of the Water Meter Replacement Project, Year 2, and authorized the appropriate staff members to execute and process transactions and documents for the financing.

**Vera Cruz Sanitary Sewer Project Reimbursement – Resolution 6-2001-2** (Approval)

Mr. Landon explained that approval of a resolution declaring the official intent of Lehigh County Authority to reimburse its non-borrowed funds used to pay the Vera Cruz Sanitary Sewer Project Costs from project financing proceeds the Authority may receive from H2O-PA or other financings.

On a motion from Mr. Stellar, seconded by Ms. Cusick, the Board unanimously approved Resolution 6-2011-2 for the Vera Cruz Sanitary Sewer Project and authorized the appropriate staff members to execute and process transactions and documents in regard to the corresponding financial matters (6-0).

There being no further business, the Chairman adjourned the meeting at 12:21 p.m.

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Richard H. Bohner  
Secretary