

**REGULAR MEETING MINUTES**  
**February 13, 2023**

*Notice of Preparation of Authority Meeting Minutes: Authority staff who are in attendance at each Authority Board meeting prepare a draft of the Minutes, which are subsequently distributed to all Board members for review. Board members may offer corrections prior to a vote of the full Board of Directors to approve the Minutes.*

The Regular Meeting of the Lehigh County Authority Board of Directors was called to order at 12:01 p.m. on Monday, February 13, 2023, Chairman Brian Nagle presiding. The meeting was hybrid via in-person and video and audio advanced communication technology (“ACT”), using the Zoom internet application, including telephone option. Each Board member and other attendees of the meeting were able to hear each other attendee and be heard by each other attendee. The public could also participate in the meeting in-person or via ACT, using the Zoom internet application, including telephone option. A Roll Call of Board members present was taken. Brian Nagle, Norma Cusick, Kevin Baker, Linda Rosenfeld, Jeff Morgan, Amir Famili, and Sean Ziller were present for Roll Call, and remained for the duration of the meeting.

Solicitor Michael Gaul of KingSpry was present along with Authority Staff, Liesel Gross, Ed Klein, Chris Moughan, Chuck Volk, Andrew Moore, Phil DePoe, Susan Sampson, Albert Capuzzi, and Lisa Miller.

Chairman Nagle announced that the Board received their electronic and hard copies of the Board packet in advance and asked if anyone did not receive their copy of the packet. A copy of the packet is also available online.

Chairman Nagle introduced the newest Authority Board member, Sean Ziller. Mr. Ziller gave a brief overview of his background in municipal work and government consulting.

Ted Lyons entered the meeting at 12:04 p.m.

**REVIEW OF AGENDA**

Liesel Gross announced that there are no changes or additions to the agenda; however, there will be an Executive Session at the end of the regular session to discuss a personnel matter.

**APPROVAL OF MINUTES**

**January 23, 2023 Meeting Minutes**

On a motion by Norma Cusick, seconded by Linda Rosenfeld, the Board approved the minutes of the January 23, 2023, Board meeting as presented (8-0).

**PUBLIC COMMENTS**

None.

**Allentown Division – Kline’s Island WWTP: Primary Digester No. 2 Cleaning and Rehabilitation Project**

Chuck Volk gave an overview of the project to empty and clean Digester No. 2 at Kline’s Island. The digester tanks are cleaned on a five-year cycle, with a different tank being cleaned each year of the cycle. Mr. Volk reviewed the discrepancy in the bid results and noted that this year’s low bid of \$564 per dry ton compares favorably to last year’s project cost of \$600 per dry.

Some Board discussion followed regarding the inspection of the digester tank interior during the cleaning process and the coordination of mechanical repairs after the completion of the cleaning project.

On a motion by Norma Cusick, seconded by Sean Ziller, the Board approved the Capital Project Authorization for the Kline's Island WWTP Primary Digester No. 2 Cleaning Project, Construction Phase, in the amount of \$243,120.00 which includes the General Contract Award to Mobile Solids Solutions in the amount of \$212,120.00 and the Professional Services Authorization to GHD, Inc. in the amount of \$13,500.00 (8-0).

Amir Famili asked if the recent fires at the potassium sodium permanganate plant have affected the Authority's ability to be able to get a supply of this chemical to the treatment facilities. Andrew Moore said that the Authority does not use a lot of this chemical and has not had any issues with supply.

A roll call vote was taken, with the following votes cast:

Brian Nagle – yes  
Norma Cusick – yes  
Ted Lyons – yes  
Kevin Baker – yes  
Linda Rosenfeld – yes  
Jeff Morgan – yes  
Amir Famili – yes  
Sean Ziller – yes

### **MONTHLY PROJECT UPDATES / INFORMATION ITEMS**

Liesel Gross reviewed the report including highlighting items that would be on the agenda for the next Board meeting, and two new projects that were added to the list since last month.

Jeff Morgan asked when the next Act 537 update will be on the agenda. Phil DePoe said that the Authority is currently completing the preliminary screening of alternatives phase and an update will be provided at the second meeting in March.

### **STAFF COMMENTS**

None.

### **SOLICITOR'S COMMENTS**

None.

### **PUBLIC COMMENTS / OTHER COMMENTS**

None.

### **BOARD MEMBER COMMENTS**

Linda Rosenfeld thanked Chris Moughan for having Mosser Street patched and filled making it a little easier to drive over.

### **EXECUTIVE SESSION**

An Executive Session will be held at the end of the regular meeting to discuss a personnel matter.

**ADJOURNMENT**

There being no further business, the Chairman adjourned the meeting at 12:20 p.m.

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Norma Cusick  
Assistant Secretary