

## **REGULAR MEETING MINUTES**

### **May 22, 2023**

The Regular Meeting of the Lehigh County Authority Board of Directors was called to order at 12:00 p.m. on Monday, May 22, 2023, Chairman Brian Nagle presiding. The meeting was hybrid via in-person and video and audio advanced communication technology ("ACT"), using the Zoom internet application, including telephone option. Each Board member and other attendees of the meeting were able to hear each other attendee and be heard by each other attendee. The public could also participate in the meeting in-person or via ACT, using the Zoom internet application, including telephone option. A Roll Call of Board members present was taken. Brian Nagle, Amir Famili, Ted Lyons, Linda Rosenfeld, Norma Cusick, Jeff Morgan, Sean Ziller, and Marc Grammes were present for Roll Call, and remained for the duration of the meeting. Kevin Baker entered the meeting at 1:10 p.m.

Solicitor Michael Gaul of KingSpry was present along with Authority Staff, Liesel Gross, Ed Klein, Chris Moughan, Albert Capuzzi, Phil DePoe, Chuck Volk, Susan Sampson, Amy Kunkel, and Lisa Miller.

Chairman Nagle announced that the Board received their electronic and hard copies of the Board packet in advance and asked if anyone did not receive their copy of the packet. A copy of the packet is also available online.

#### **REVIEW OF AGENDA**

Liesel Gross announced that there are no changes or additions to the agenda; however, there will be an Executive Session at the close of the regular meeting to discuss a personnel matter.

#### **APPROVAL OF MINUTES**

##### **May 8, 2023 Meeting Minutes**

On a motion by Linda Rosenfeld, seconded Sean Ziller, the Board approved the minutes of the May 8, 2023, Board meeting as written (8-0).

#### **PUBLIC COMMENTS**

None.

##### **Central Lehigh and North Whitehall Systems – Water Supply Study**

Phil DePoe introduced Mike Brown and Erin Laux of Gannett Fleming, who were present to provide a presentation on the preliminary results of the Central Lehigh Division (CLD) and North Whitehall Division (NWD) water supply study. The purpose of the study is to review existing and future needs for water supply within the CLD and NWD and provide a preliminary review of potential solutions. The study also reviewed system risks and vulnerabilities and developed alternatives to address the risks. There was some Board discussion on future projections for water usage, which will be highly dependent on industrial growth in the service area.

The supply capacity assessment shows that current water supply is adequate for current and future customer needs, but emergency supply sources may be needed to address system failures such as main breaks. Alternatives to address the emergency supply needs were reviewed including options for system interconnections with neighboring systems and options to optimize existing well sources.

Phil DePoe reviewed the next steps in the study, which will be to conduct a more detailed evaluation of the identified alternatives, including cost evaluation. The alternatives will then be prioritized for inclusion in the Authority's future capital improvements plan.

Board member Kevin Baker entered the meeting during the Water Supply Study presentation.

### **MONTHLY FINANCIAL REVIEW**

Ed Klein gave a presentation and review of the April 2023 financial statements highlighting the variances between actual expenses and budgeted or forecasted expenses. The Board requested that the scorecard be added to the monthly financial reports. There was some Board discussion regarding the selection of certificates of deposit for the Authority's cash investments.

### **MONTHLY SYSTEM OPERATIONS OVERVIEW**

Chris Moughan reviewed highlights of the April 2023 Operations report. One bypass occurred at the Kline's Island WWTP when a pump failed to start during a wet-weather event and discharged 1,595 gallons. There was some Board discussion regarding the permit exceedances at the Sand Spring WWTP, and staff reported that a compliance plan was submitted to the Pa. Department of Environmental Protection in April, with no response received to date.

### **STAFF COMMENTS**

None.

### **SOLICITOR'S COMMENTS**

None.

### **PUBLIC COMMENTS / OTHER COMMENTS**

None.

### **BOARD MEMBER COMMENTS**

None.

### **EXECUTIVE SESSION**

An Executive Session will be held following the close of the regular meeting to discuss a personnel matter.

### **ADJOURNMENT**

There being no further business, the Chairman adjourned the meeting at 1:41 p.m.

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Linda A. Rosenfeld  
Secretary