

REGULAR MEETING MINUTES

July 28, 2025

The Regular Meeting of the Lehigh County Authority Board of Directors was called to order at 12:02 p.m. on Monday, July 28, 2025, Chairman Amir Famili presiding. The meeting was hybrid via in-person and video and audio advanced communication technology ("ACT"), using the Zoom internet application, including telephone option. Each Board member and other attendees of the meeting were able to hear each other attendee and be heard by each other attendee. The public could also participate in the meeting in-person or via ACT, using the Zoom internet application, including telephone option. A Roll Call of Board members present was taken. Amir Famili, Jeff Morgan, Linda Rosenfeld, Norma Cusick, Sean Ziller, and Peter Dent were present for Roll Call and remained for the duration of the meeting.

Attorney Kevin Reid, the Authority's Solicitor, was present along with Authority Staff, Liesel Gross, Ed Klein, Chris Moughan, Andrew Moore, AJ Capuzzi, Charles Volk, Susan Sampson and Lisa Miller.

Chairman Famili announced that the Board received their electronic and hard copies of the Board packet in advance. A copy of the packet is also available online.

REVIEW OF AGENDA

Liesel Gross stated there are no changes or additions to the agenda, and no Executive Session is planned.

APPROVAL OF MINUTES

July 14, 2025 Meeting Minutes

On a motion by Linda Rosenfeld, seconded by Norma Cusick, the Board approved the minutes from the July 14, 2025 meeting as presented (6-0).

PUBLIC COMMENTS

None.

Resolution 7-2025-1: Approval of Suburban Water Division & Suburban Wastewater Division Tapping Fees

David Busch from Keystone Alliance Consulting, who prepared the tapping fee calculation documents, was present and reviewed the report that was submitted to the Board with the Resolution. Liesel Gross noted that the tapping fees are required to be adopted by Resolution, and the fees will go into effect on August 1, 2025. The updated rate schedules will be shared with the municipalities and posted on the Authority website. Jeff Morgan asked if there have been any challenges to the tapping fees in the past. Ms. Gross commented that there are no outstanding challenges to the current fees, and minimal questions or concerns have been expressed by new customers about the tapping fees over the course of the many years the Authority has been following the process reviewed by Mr. Busch. Kevin Reid read the resolution.

On a motion by Linda Rosenfeld, seconded by Norma Cusick, the Board approved Resolution No. 7-2025-1 that establishes the Suburban Water Division and Suburban Wastewater Division Tapping Fees (6-0).

Allentown Division – Kline's Island Wastewater Treatment Plant – Architectural and Structural Upgrades

Chuck Volk provided an overview of the project as defined in the annual Consulting Engineer's Report which is a condition of the Trust Indenture for the Allentown Water & Sewer Lease Bonds. He introduced Anton Siekmann, the Project Manager of the project. Mr. Siekmann said that the scope of the project consists of addressing the structural deficiencies to the concrete at the rock media trickling filter at the Kline's Island Wastewater Treatment Plant. CHA has been selected to manage the construction of the project. Following a competitive bidding process, Mar-Allen Concrete Products, Inc., was found to be the lowest responsible bidder, and Mr. Siekmann noted their qualifications and experience are acceptable for this project. There was some discussion about the bidding process and the low number of bidders on this project.

Amir Famili asked how the temperature will impact the curing rate of the concrete since the project will be completed over the fall and winter months. Mr. Siekmann said there is money included in the project to provide heating for the concrete to cure properly, if needed. He noted that very warm temperatures would also impact the concrete curing process.

On a motion by Peter Dent, seconded by Jeff Morgan, the Board approved the Capital Project Authorization for the Construction Phase – 2025 Architectural & Structural Upgrades in the amount of \$365,826.00 that includes the Professional Services Authorization to CHA Consulting in the amount of \$35,000.00, and the General Contract Award to Mar-Allen Concrete Products, Inc. in the amount of \$285,826.00 (6-0).

MONTHLY FINANCIAL REVIEW

Ed Klein reported that the June report will be provided at a later date due to the workload from converting to the new financial system.

MONTHLY SYSTEM OPERATIONS OVERVIEW

Andrew Moore reviewed the June 2025 report, noting there was one recordable injury accident where an employee overextended their elbow. There were two vehicle accidents, and the private party was deemed to be at fault in both incidents. He then reviewed other system operational data in the report, including a review of one sanitary sewer overflow (SSO) and one plant bypass that occurred in the prior month. There were three permit exceedances at the Sand Spring wastewater treatment plant, although plant performance has improved significantly from prior months.

Jeff Morgan asked if the SSO could have been prevented if the location had been placed on a regular maintenance schedule to remove blockages. Chris Moughan reported that the location of the SSO was previously on a monthly maintenance schedule and has been moved onto the weekly route for additional monitoring.

STAFF COMMENTS

None.

SOLICITOR'S COMMENTS

None.

PUBLIC COMMENTS / OTHER COMMENTS

None.

BOARD MEMBER COMMENTS

Sean Ziller asked if there was an update on the request made by All County and Associates at the previous meeting. Liesel Gross reported that no additional information has been submitted by the developer's engineer at this time. Authority staff are continuing to review the situation and will bring the topic back to the Board if the engineer provides the necessary data that was requested.

EXECUTIVE SESSION

None.

ADJOURNMENT

There being no further business, the Chairman adjourned the meeting at 12:29 p.m.

Linda A. Rosenfeld
Secretary