

REGULAR MEETING MINUTES
May 13, 2019

The Regular Meeting of the Lehigh County Authority was called to order at 12:00 p.m. on Monday, May 13, 2019, Chairman Brian Nagle presiding. Other Members present at the commencement of the meeting were: Linda Rosenfeld, Jeff Morgan, Richard Bohner, Norma Cusick and Scott Bieber. Authority Staff present were Liesel Gross, Brad Landon, Ed Klein, Pat Mandes, John Parsons, Chris Moughan, Todd Marion, Ed Hoyle, Phil DePoe and Lisa Miller.

REVIEW OF AGENDA

Chairman Nagle announced that today's Board meeting is being videotaped and streaming live and recordings will be posted to the Authority's website.

Liesel Gross noted there are no additional items for the Agenda and reminded the Board that the next Board meeting is the following Monday, May 20th. There will also be an Executive Session after the regular meeting to discuss two matters of litigation/potential litigation.

APPROVAL OF MINUTES

April 22, 2019 Regular Meeting Minutes

On a motion by Richard Bohner, seconded by Linda Rosenfeld, the Board approved the minutes of April 22, 2019 meeting (6-0).

PUBLIC COMMENTS

None.

ACTION AND DISCUSSION ITEMS

Chairman Nagle announced that the Board received their packet in the mail prior to the meeting and also the corrected Board memo for the Suburban Division – Water Meter Reading Equipment Upgrade.

Resolution 5-2019-1 – Articles of Incorporation Amendment

Liesel Gross gave an overview and background regarding the Resolution. The Resolution proposes an amendment to the Authority's articles of incorporation to extend the Authority's term of existence to forty-three (43) years so that it may continue to provide capital improvements for the public with the most reasonable and favorable financing rates. The amendment would also specify that the Authority would offer semi-annual reports or presentations to the Lehigh County Board of Commissioners to review financial, organizational and environmental information.

Ted Lyons arrived at 12:05 p.m.

Brad Landon reviewed the process explaining that under the Pennsylvania Municipality Authorities Act, the Authority must pass the first Resolution and then present it to the County Commissioners for their approval of the LCA resolution via County ordinance. Once passed, both actions along with the Articles of Amendment will be sent to the Pennsylvania Department of State for approval.

Kevin Baker arrived at 12:07 p.m.

On a motion by Norma Cusick, seconded by Linda Rosenfeld, the Board approved and adopted Resolution 5-2019-1 (8-0). Linda Rosenfeld thanked those persons from both parties that worked with the Lehigh County Commissioners to get this matter resolved.

Suburban Division – Upper Milford-CLD-Interconnection Project (Kohler Tract) (Approval)

Ed Hoyle gave an overview of the project which consists of a pumping station that will include a 12” diameter water main approximately 4,170’ in length to interconnect the LCA Central Lehigh Division (CLD) with the Upper Milford Division (UMD) to provide public water service to the 123-lot Kohler Tract.

Mr. Hoyle is asking for approval of the Capital Project Authorization – Construction Phase in the amount of \$1,795,642.00 which includes the Professional Services Authorizations – Construction Phase for Construction Engineering Services, Amendment No. 2 to JMT in the amount of \$34,760.00, Construction Inspection Services to Cowan Associates in the amount of \$20,650.00, SCADA to Aptus Control Systems in the amount of \$58,092.00 and Contract Awards – Construction Phase for General Construction to Blooming Glen Contractors WW in the amount of \$1,060,420.00 and Electrical Construction to Brendan Stanton, Inc., dba BSI Electrical Contractors in the amount of \$383,480.00.

In addition to the General and Electrical Construction contracts, Monks Security Systems, the Authority’s security consultant, will provide a new control panel and sensors in the pumping station for an estimated cost of \$5,000.00.

Construction is anticipated to begin in October 2019 with 300 days to reach Substantial Completion. Chairman Nagle questioned if the schedule will meet the developer’s needs. Mr. Hoyle explained that in the interim, the water will come from the Borough of Emmaus. The developer has already installed a temporary fire protection system because the 1,000 gpm of fire protection pressure required by the Upper Milford Township ordinance is not deliverable from the Emmaus water system. Chairman Nagle also asked if there is an agreement with the developer as to when the system would be installed. Liesel Gross explained that the agreement does not indicate a specific time line or construction schedule and that this project will significantly benefit the Authority’s water systems in the Mink Estates and Far View Farms developments, which have had operational issues.

On a motion by Norma Cusick, seconded by Linda Rosenfeld, the Board approved the Capital Project Authorization – Construction Phase in the amount of \$1,795,642.00 which includes the Professional Services Authorizations – Construction Phase for Construction Engineering Services, Amendment No. 2 to JMT in the amount of \$34,760.00, Construction Inspection Services to Cowan Associates in the amount of \$20,650.00, SCADA to Aptus Control Systems in the amount of \$58,092.00 and Contract Awards – Construction Phase for General Construction to Blooming Glen Contractors WW in the amount of \$1,060,420.00 and Electrical Construction to Brendan Stanton, Inc., dba BSI Electrical Contractors in the amount of \$383,480.00 (8-0).

Suburban Division – Water Meter Reading Equipment Upgrade (Approval)

Phil DePoe gave an overview of the project which consists of the replacement of approximately 10,000 existing water meter radio read units (MXUs) with new SmartPoint radio units. This is the first phase of a two-year project to replace 100% of the MXUs in the Suburban Division. Mr. DePoe is asking for approval of the Capital Project Authorization – Construction Phase in the amount of \$1,963,292.91 which includes the General Construction Contract to Core and Main, LP in the amount of \$1,808,292.91. Core and Main, LP has extensive meter replacement experience and is a

supplier of Sensus products which is the basis of design radio equipment used in the Suburban Division. Ted Lyons voiced his concern regarding only one bidder and questioned if our system is only allowing one bidder by specifying the Sensus meters. Liesel Gross explained that while Core and Main, LP is the primary supplier of Sensus equipment in the region, installation can be completed by many other contractors. Prior meter replacement projects have been completed by contractors other than Core and Main. Richard Bohner questioned if anyone is developing a meter that can be read electronically rather than relying on batteries. Mr. DePoe said that technology is moving in that direction but current metering technology still requires batteries.

On a motion by Norma Cusick, seconded by Linda Rosenfeld, the Board approved the Capital Project Authorization – Construction Phase in the amount of \$1,963,292.91 which includes the General Construction Contract to Core and Main, LP in the amount of \$1,808,292.91 (8-0).

Allentown Division – I&I Source Reduction Program Plan (Approval)

Phil DePoe gave an overview of the Inflow and Infiltration (I&I) source reduction improvements as described in the City of Allentown I&I Source Reduction Plan. The five-year plan includes specific improvements to be implemented each year as outlined in the Capital Plan. The City has requested that the improvements for each of the five years be authorized for design now. The project is an Administrative Order (AO) project and will be funded by the City.

Mr. DePoe is asking for approval of the Capital Project Authorization – Design Phase in the amount of \$203,300.00 which includes the Professional Services Authorization to Kleinfelder, Inc. in the amount of \$173,300.00.

On a motion by Norma Cusick, seconded by Linda Rosenfeld, the Board approved the Capital Project Authorization – Design Phase in the amount of \$203,300.00 which includes the Professional Services Authorization to Kleinfelder, Inc. in the amount of \$173,300.00 (8-0).

MONTHLY PROJECT UPDATES / INFORMATION ITEMS

Liesel Gross highlighted some items noting that the auditors will be in attendance at the Board meeting on May 20th to review the 2018 Audited Financial Statements which have been distributed to the Board at today's meeting. A new requirement, which is an amendment to the Pennsylvania Municipality Authorities Act, requires the Board to accept the Audited Financial Statements, rather than the Board's prior action of acknowledging receipt of the Audited Financial Statements. Also, the North Whitehall Division water supply will be a point of discussion at the May 20th Board meeting.

Chairman Nagle questioned the Suburban Division – Watershed Monitoring Program flow monitoring for 2019. John Parsons noted that monitoring equipment installed at Wild Cherry Lane is working fine, but LCA is still waiting on approval from PPL for use of their poles so most of the monitors have yet to be installed.

STAFF COMMENTS

None.

SOLICITOR'S COMMENTS

None.

PUBLIC COMMENTS / OTHER COMMENTS

None.

Chairman Nagle called a recess at 12:32 p.m. The meeting reconvened at 12:40 p.m.

EXECUTIVE SESSION

An Executive Session was held at 12:40 p.m. to discuss potential litigation and personnel.

The Executive Session ended at 2:15 p.m.

ADJOURNMENT

There being no further business, the Chairman adjourned the meeting at 2:15 p.m.

Richard H. Bohner
Secretary