

REGULAR MEETING MINUTES
September 10, 2018

The Meeting of the Lehigh County Authority was called to order at 12:02 p.m. on Monday, September 10, 2018, Chairman Brian Nagle presiding. Other Members present at the commencement of the meeting were: Jeff Morgan, Richard Bohner, Norma Cusick, and Ted Lyons. Authority Staff present were Liesel Gross, Brad Landon, Chuck Volk, Ed Klein, Pat Mandes, Susan Sampson, Chris Moughan, John Parsons, Amy Kunkel and Lisa Miller.

REVIEW OF AGENDA

Chairman Nagle announced that today's Board meeting is being videotaped and streaming live and recordings will be posted to the Authority's website.

Liesel Gross stated there are no changes to the agenda but there is one item for Executive Session at the end of the meeting to discuss matters of potential litigation.

APPROVAL OF MINUTES

August 27, 2018 Regular Meeting Minutes

On a motion by Richard Bohner, seconded by Norma Cusick, the Board approved the Minutes of the August 27, 2018 meeting (5-0).

PUBLIC COMMENTS

None.

ACTION AND DISCUSSION ITEMS

Chairman Nagle announced that the Board previously received an electronic copy of the Allentown Division – Water Main Replacement Program Cycle 4 project updated from the version in the mailed packet and a hardcopy of that information was received at today's meeting.

Allentown Division – Water Main Replacement Program Cycle 4

Chuck Volk gave an overview of the project noting the project was rebid using a reduced scope. Mr. Volk is asking for the approval of the Capital Project Authorization – Amendment No. 1 for the Construction Phase, Cycle 4 in the amount of \$1,799,411.00 which includes the Professional Services Authorization Cycle 4 for Construction Engineering and Managements Services, Amendment No. 1 to Gannett Fleming Inc. in the amount of \$53,395.00 and award of the Cycle 4 contract for General Construction to DOLI Construction Corporation in the amount of \$1,526,016.00.

On a motion by Norma Cusick, seconded by Richard Bohner, the Board approved the Capital Project Authorization – Amendment No. 1 for the Construction Phase, Cycle 4 in the amount of \$1,799,411.00 which includes the Professional Services Authorization Cycle 4 for Construction Engineering and Managements Services, Amendment No. 1 to Gannett Fleming Inc. in the amount of \$53,395.00 and award of the Cycle 4 contract for General Construction to DOLI Construction Corporation in the amount of \$1,526,016.00 (5-0).

Scott Bieber arrived at 12:06 p.m.

Suburban Division – Water Meter Replacement Project Change Order

Chuck Volk gave an overview of the project whereby radio units for reading meters are being replaced with upgraded units, along with other meter replacement activity. Amy Kunkel explained that the original project is substantially complete but as the project has progressed, additional radio units have failed and need to be replaced. The change order is to replace approximately 600 additional radio units that have failed due to aging battery life. Ms. Kunkel explained that the radio units that are failing had an expected battery life of seven (7) years, but have lasted up to 15 years or longer before failing. The new units have a battery life expectancy of 20 years. The change order is requested to make additional progress on replacing these failing units, and the contractor has agreed to conduct this work at the same cost and on the same terms included in the current contract.

Ms. Kunkel is asking for approval of the Capital Project Authorization Amendment No. 1 for the Construction Phase Change Order to Core and Main in the amount of \$100,000.00.

On a motion by Norma Cusick, seconded by Jeff Morgan, the Board approved the Capital Project Authorization Amendment No. 1 for the Construction Phase Change Order to Core and Main in the amount of \$100,000.00 (6-0).

MONTHLY PROJECT UPDATES/INFORMATION ITEMS

Liesel Gross highlighted two topics under Finance & Administration for the upcoming September 24, 2018 meeting. Information about the 2013C bond refinancing is expected to be ready at this meeting and there will also be a presentation of the 2019 preliminary budget. As to the Information Items, Scott Bieber asked what the structural improvements are for Heidelberg Heights Wastewater Treatment plant. Chuck Volk said the cross bracing in the tank is severely corroded and needs to be replaced and reinforced which would prolong the life of the tank by 15 years. Liesel Gross explained that the equalization tank is the only piece left of the original plant after the Authority built a new plant in 2001.

STAFF COMMENTS

None.

SOLICITOR'S COMMENTS

None.

PUBLIC COMMENTS / OTHER COMMENTS

None.

Chairman Nagle called a recess at 12:15 p.m. The meeting reconvened at 12:20 p.m.

Deana Zosky joined the meeting by telephone at 12:20 p.m.

EXECUTIVE SESSION

An Executive Session was held at 12:20 p.m. to discuss potential litigation. The Executive Session ended at 1:01 p.m.

ADJOURNMENT

There being no further business, the Chairman adjourned the meeting at 1:01 p.m.

Richard Bohner
Secretary